Richmond Cosom Floor Hockey Association

Annual General Meeting Minutes

July 30th, 2024 at 7:00 pm at Cambie Community Center and Microsoft Teams

Meeting Called to Order: 7:09pm

Roll Call of Executive: Piradeepan Uthayakumar, Farhaan Khan, Thomas Steeves, Greg Daniels, Anita Chan, Vincent Li, Larry Knurik, Aranjana Nicole Nagra, Baldeep Nagra, Tamara Steeves, Eliza Ko, Olivia Lai, Barrett Gross, Leah Sprintzios, Evann Li, Juergen Wuerthwein

Absent: Kelly Simmons

Online: Adam Kierszenblat, Tombert Chen

President's Opening Remarks:

- Welcome remarks. Online voting will be monitored by Vincent and Larry. End the previous season and plan for the next season.
- The meeting will be recorded for assisting Secretary with minutes.
- Members sign in. *(See attached list of attendees online and in-person)*
- League registration and divisions have grown, and the season was an overall success.
- Positive outcomes include increased registration numbers, and the addition of Cosom Selects
- Areas of improvement include team building process, communication, evaluation process and balancing of teams
- Goals for next season include striving for continued growth and progress
- Thank you to the entire Executive for a successful season. Amazing to see so many people sacrifice their time to ensure we have a successful league.

Officer's Reports

- Vice President – Farhaan
  - Successful tournament
  - New ideas and exciting ideas implemented
  - Generous sponsors with lots of prizes given out
  - Thank you to the Executive for their positivity and contributions

- Treasurer/Registrar – Thomas
  - Financial Report: *See attached for breakdown*
  - Healthy start: $58,000
  - 247 players are registered currently, and we are ahead of last year's numbers. Projected to be over 400 players registered. All divisions are looking healthy. $31,000 added through these registrations.
  - If anyone is interested in financials, they are available. Please email treasurer@rcfha.org for a read only document.

- Vote to waive audit: Readily available financials have allowed us to waive the audit in the past. Transparency is maintained, and audits are expensive.
    - Piradeepan proposed motion to waive the audit. Seconded by Thomas. Votes in favour: Motion passed Unanimously. No objections

- Secretary – Bal
    - Role involves the following tasks:
        - Booking rooms for AGMs through the city community centers
        - Taking minutes during monthly meetings, noting action items, motions, tracking votes for relevant motions
        - Sending meeting minutes to President, Vice President, Referee In Chief and reviewing and accepting all edits once reviewed
        - Final Meeting Minutes are then emailed to the Executive in pdf format
        - Three files (MS edited/reviewed, MS final, PDF final) are uploaded to SharePoint under the Secretary's shared folders
    - New tasks to be added for upcoming season: Introducing the Puck Drop Newsletter to members, hopefully three times a year: season start, mid-season (tournament info), and season end

- Referee-in-Chief – Nicole
    - 14 referees hired, 3 were new: Referees were independent, excellent communication regarding incidents and set up.
    - Costs of the season: $11,000 regular season, $4,120 tournament. $16,000 total
    - Next year projected to cost $21,000 after looking at maximum teams/tournament
    - Executive on Duty (EODs) assigned to games are incredibly helpful. More training may be needed to ensure comfort and confidence of EODs
    - Major incidents: Coach entering the floor during play, injury at practice, unacceptable language use mainly occurring in the older divisions
    - Most improved Referee: Noam Knurik
    - Marcel Doucet Award: Lucas Lai
    - Key Focus for Next Season: Ensuring wide range of divisions are offered to the referees for more experience.

- Gym Coordinator – Olivia
    - Gym rentals went well: Days and times requested were granted by City and schools
    - Reasonable practice swaps/coach requests accommodated
    - Issues: Clean up of gyms
    - Next season: submit request for conservative gym use and cancel where necessary, internal consultants to coordinate with school staff

- Director of Coaching and Player Development – Adam

- Pleased with the number of new coaches: both parents and former players
- Some struggles occurred: Coaches didn't actively come forward with issues so that we could help them to resolve
- Tournament went well. Some coaches did need to be spoken to during the tournament. Teams showed up for the awards ceremony
- Next year: Less coaches coaching multiple teams in order to free up time during tournament and introduce more coaches to the roster.

- Equipment Manager – Larry
  - *See attached inventory for breakdown.* Will have more money next year for purchases.
  - Maintenance and Repairs: Clocks will be needed. Minimum two clocks will be needed for next season
  - Equipment Acquisition and Replacements: Goalie sticks keep breaking but they are no longer available in the market. Will need to find a new solution. More regular player sticks will be needed. Many blades have been broken as players bend the blades. Rules Committee are working on new rules for the next season to prevent breakage.

- Assistant Equipment Manager – Evann
  - Organized new jerseys and handed out to teams
  - Collected deposits. Some players were late with deposits. Some jerseys were not returned
  - Organized medals and ordered/picked up trophies. New youth trophy

- Division Coordinators – Greg, Tombert, Barrett, Eliza, Anita, Thomas
  - Greg: Mites: 4 year olds added, balanced and competitive teams, growth in skills and game play seen from evaluations to tournament
  - Tombert: Junior Squirts: continued strong registration. Identify and develop goalies at a younger age. Anita really helped with balancing and fair teams
  - Barrett: Senior Squirts: Some roster moves and changes after the season started. Anita's spreadsheet really helped, Constant communication with coaches, provided real-time feedback, allowed for solutions to be suggested and implemented in a timely fashion. Coaches were able to seek Barrett out for support.
  - Eliza: PeeWee: New division with registrations that popped up, Difficult to balance teams from the start of working groups, required multiple seasons, injuries to key players hampered this division. Feedback: provide opportunities for coaches to be involved in the solution of balancing mid-season
  - Anita: Bantam: built primarily on evaluations results and other criteria. Spreadsheet went well. Difficult to move people around due to special requests. Recommendations: Tighten up rules for bring your own team requests.

- Thomas: Adult: Draft was used to build the different teams; Adult Divisions captains were more involved in the team building process. Feedback: look to provide opportunities for collaboration and input from captains.
- Special Thanks to Anita for her work on the spreadsheets.

- Director of Grants – Kelly (Pirad on behalf)
  - Review of sponsors obtained for our tournament, review of grants obtained, review of grants to be applied for and challenges associated with applications.
  - Gaming grant was a large task. It required various Executives to work together to secure the grant. It was an unsuccessful application. Will need to determine if we can qualify with the amount of revenue we generate and determine if the effort required is worth it to apply for the grant. The gaming grant is a 35-page document and is time intensive.
  - We received a City Grant and a Block Party Grant.
  - Monthly sports council will be attended for the next season to get more relevant information. Having the Director of Grants attend these meetings is logical to obtain information firsthand and to talk to people at the meetings.

- Webmaster – Vincent
  - Back end of WordPress infrastructure up to date – with Alan's help
  - Tried out new set up for tournament bracket schedule display
  - Looking to improve schedule pages and SportNinja integration.

- Director of Technological Operations – Larry
  - Responsible for media equipment (audio and video streaming)
  - Other than watching live games, the video recordings are used by the Disciplinary Committee when needed
  - Live video streamed on Facebook (idea stemmed from Covid era)
  - Experimented with different options throughout the season and tournament

<u>Committee Reports</u>

- Evaluations Committee – Juergen
  - Positive:
    - Evaluations Review provided opportunities for coaches to provide input
    - Coaches were expected to be involved, which provided more volunteers and involved them in the process
    - Use of working groups allowed coordinators to build teams better
  - Things to improve on:
    - Provide more signage, advertisements, greeters to ensure players reach the sign in for more efficiency.
    - Cap registrations groups for each division to ensure even number of players in each group to provide good competition
    - Clarify and continue to add volunteer roles to streamline

        - Ensure coaches and assistant coaches are in place before working groups
        - Support the compilation of scores, so volunteers needed here
        - More sticks, goalie helmets to accommodate different players and goalies
        - Need more volunteers to commit early to the process. Continue to mandate coaches to participate in the game components.

- Rules Committee – Nicole
    - High Sticking: Across various divisions it varies
    - Delay of Game: Wearing jewelry is no longer a delay of game penalty. Have players take it off or get subbed off
    - Coincidental Penalties: Players keep playing 5 on 5, players serve their penalties and return to their bench
    - Major Penalties in various stages of game: Third period Majors: suspensions, if First or Second period majors, players will be ejected for the game
    - Mercy Rule is the first Tie Breaker

- Disciplinary Committee – Greg
    - New disciplinary process implemented upon feedback from previous season
    - Although thorough, process deemed time-consuming and could be streamlined
    - Supplementary Discipline: 3 players, 1 coach
    - Unusually high, abnormally confined to this season

- Digital Marketing Committee – Tamara
    - Promote RCFHA and enhance online presence
        - Involved designing marketing materials, posting announcements and capturing live game moments
        - Engaging content
    - Goal: Reach wider audience, showcase fun of RCFHA, communicate effectively, bigger team allows for smaller workloads and niches

- Event Operations Committee – Leah
    - Committee formed to provide support for growing events
    - Events included: Salmon Festival, Block party, pop-ups, Fundraisers, Cosom Selects and Tournament
    - Events are meant to provide an opportunity for RCFHA to showcase our organization and grow within our community
    - Need a team of volunteers, to lighten the load for next season to ensure these activities can be planned for

<u>Old Business from 2023-2024 AGM</u>

- Second Clock: Repair second clock, alternately use app with TV purchase. Will need to have a plan in place for next season

- Jerseys (new design): Distribution, and collection in place. Incorporation of jerseys was great for branding, marketing for RCFHA. Thanks to Farhaan and our sponsors.
- Goalie Blockers & Gloves for Mites: Need a solution for smaller goalies, smaller blocker and glove – expensive prospect. Opted not to proceed.
- Junior Squirts – imbalanced teams, transparency with coaches: Worked out with evaluations and working groups and involvement with coaches.
- Disciplinary Issue in Senior Squirt: Parent wanted to address concerns during last year's tournament. This incident was used to develop a new, thorough set of rules that requires streamlining.
- Bantam – no viable callups to Bantam due to no PeeWee division: Team balancing was an issue, as there weren't enough players available in Bantam for callups. More players in Bantam division have reduced this issue.

<u>Existing Executive Step Down</u>

- All existing members step down:
- Voting process explained. Per RCFHA Bylaw 5.3(c), all eligible RCFHA members were invited to attend the AGM. Positions may be volunteered for or an attendee may nominate a candidate. If there is only 1 candidate for the position, the vote will be proposed to be elected by acclamation. All votes below by acclamation have been proposed to be elected by acclamation by Piradeepan. Since voting by proxy is not allowed, members must be in-person or attend online to be able to cast their vote. All eligible members who are not in-person have abstained from voting as a result of not attending the AGM.
- Voting: Secret Ballot for in-person voting
- Online: Link will be provided to individuals and facilitated by Vincent in an anonymous poll

<u>Vote in New Executive, Committees</u>

- Call for Nominations for President:

  Nominations:

  Olivia Lai (respectfully declined)

  Farhaan Khan accepts

  Position Volunteered for: Piradeepan Uthayakumar

  No other expressions of interest

  Candidates (2 minute) Statements:

  Pirad: Love to teach younger players, to figure out broader goals not only in Cosom but in life/school, I've learned through role models and others exhibiting volunteerism and hope to have younger players continue to be involved. Continue to grow our league, continue to build off the standard set.

Farhaan: If elected, help build sportsmanship in league, focus on team building, sportsmanship, positivity, back to roots of Cosom.

Candidate	In-Person Votes Cast	Online Votes Cast[1]	Total Votes
Piradeepan	35	7	42
Farhaan	16	4	20

Note:

1. 13 attendees online. Only 11 were eligible to cast ballots as the other 2 had not provided verification of identification.

Piradeepan voted in for President by majority decision of eligible and present voters.

- Call for Nominations for Vice President:

  Nominations accepted? Barrett Gross

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Barrett voted in for Vice President by acclamation

- Call for Nominations for Treasurer:

  Nominations accepted? Vincent Li. No other nominations

  Position Volunteered for? No other volunteers.

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Vincent Li voted in for Treasurer by acclamation

- Call for Nominations for Secretary:

  Nominations accepted? No nominations

  Position Volunteered for? Baldeep Nagra

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Bal voted in for Secretary by acclamation

- Call for Nominations for Registrar:

  Nominations accepted? Vincent Li. No other nominations

  Position Volunteered for? No other volunteers.

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Vincent voted in for Registrar by acclamation

- Call for Nominations for Referee-in-Chief:

  Nominations accepted? No other nominations

  Position Volunteered for? Aranjana Nicole Nagra

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Nicole voted in for Referee-in-Chief by acclamation

- Call for Nominations for Gym Coordinator:

  Nominations accepted? Olivia Lai (declines, respectfully)

  Eliza Ko (accepts)

  No other nominations

  Position Volunteered for? No volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Eliza voted in for Gym Coordinator by acclamation.

- Call for Nominations for Director of Coaching and Player Development:

  Nominations accepted? No nominations made

  Position Volunteered for? Mehmood Ghani

  Candidates (2 minute) Statements (Optional): no statements made

Votes by secret ballot: N/A Votes secret ballot (online): N/A

Mehmood voted in for Director of Coaching and Player Development by acclamation

- Call for Nominations for Equipment Manager:

  Nominations accepted? Larry Knurik (accepts)

  Position Volunteered for? No volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Larry voted in for Equipment Manager by acclamation

- Call for Nominations for Director of Player Evaluations:

  Nominations accepted? Larry Knurik (respectfully declined), Anita Chan (accepts)

  Position Volunteered for? No volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Anita voted in for Director of Player Evaluations by acclamation.

- Call for Nominations for Director of Grants:

  Nominations accepted? No nominations

  Position Volunteered for? Kelly Simmons

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Kelly is voted in for Director of Grants by acclamation.

- Open Call for Nominations for Division Coordinator (6):

  Nominations accepted? Anita Chan (accepts), Helen Kempler (accepts), Evann Li (declines respectfully), Kelly Simmons (declines respectfully)

  Position Volunteered for? Olivia Lai, Shane Lilge, Mehmood Ghani

Candidates (2 minute) Statements (Optional): no statements made

Votes by secret ballot: N/A Votes secret ballot (online): N/A

Anita, Helen, Olivia, Shane, and Mehmood are voted in for Division Coordinator by acclamation. The Adult Division Coordinator position received no nominations nor volunteers. As per RCFHA Bylaw 5.3(d), Thomas Steeves, the previous holder of the position retains office. Thomas declined to hold office. As per RCFHA Bylaw 5.3(d), the vacancy is permitted to be filled by the RCFHA Executive. This decision was deferred to the first Executive Meeting.

Anita voted as head of Division Coordinators by acclamation.

- Call for Nominations for Webmaster/Web Development:

  Nominations accepted? Alan Chu (accepts)

  Position Volunteered for? No other Volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Alan is voted for Webmaster/Web Development by acclamation

- Call for Nominations for Director of Sponsors and Advertising:

  Nominations accepted? Eliza Ko

  Position Volunteered for?

  Candidates (2 minute) Statements:

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Eliza is voted for Director of Sponsors and Advertising by acclamation

- Call for Nominations for Head of Disciplinary Committee:

  Nominations accepted? Greg Daniels (accepts, graciously)

  Position Volunteered for? No other volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Greg has been voted in for Head of Disciplinary Committee by acclamation.

- Call for Nominations for Director of Event Management

  Nominations accepted? Leah Sprintzios

  Position Volunteered for? No other volunteers

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Leah is voted for Director of Event Management by acclamation.

- Call for Nominations for Assistant Equipment Manager:

  Nominations accepted? No nominations provided.

  Position Volunteered for? Evann Li

  Candidates (2 minute) Statements (Optional): no statements made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Evann voted in for Assistant Equipment Manager by acclamation.

- Call for Nominations for Director of Social Media:

  Nominations accepted? Rubiya Ghumman (accepts)

  Position Volunteered for? No Volunteers

  Candidates (2 minute) Statements (Optional): none made

  Votes by secret ballot: N/A Votes secret ballot (online): N/A

  Rubiya voted in for Director of Social Media by acclamation.

Call for Volunteer positions on Committees

1. Disciplinary Committee to be filled in first Executive meeting
2. Rules Committee: Head: Nicole (Referee-in-Chief). Volunteers: Larry, Barrett, Noam, Griffin, Lucas, Ziv, Isaac, Evann, Piradeepan
3. Evaluations Committee: Head: Anita. Volunteers: Bal, Barrett, Larry, Asim, Josh, Noam
4. Events Committee: Head: Leah. Volunteers: Jen, Ella, Saba, Bal, Nicole
5. Tech Committee: Head: Alan. Volunteers: Shane, Nicole

6. Call for volunteers to help in other capacities: Shane
7. Volunteer positions available in many capacities. Members are requested to volunteer and will continue to fill committees throughout the season.

New Business:

Separation of Adult and Youth division tournaments proposed

Separate Adult division via age or competitive/non-competitive division.

Tournaments and volunteering: Implement a required number of hours per team/family to alleviate overuse of volunteers.

Consider a draft for Peewee or Bantam divisions.

Ensure documentation is clear to prevent future problems.

Non-competitive (October-Feb)/Competitive (Mar-June) drop ins: two volunteer coordinators needed (non-Executive positions). Nominate Mark Ting for both or one coordinator position.

Striving for 425 players registrations. Is there a volunteer ratio to help with this level of players? Will need to determine this metric.

Open Floor

Can double headers be avoided early in the season or cap the team numbers at 10 players or add a team?

Schedule changes may need to involve the coaches for tournament weekends. Communication needed with coaches to determine how/why decisions were made.

Team Managers: Parents are not often comfortable with Scorekeeping and Timekeeping. Introduce online YouTube videos to introduce parents to contribute.

Thank you to Juergen, Thomas, Farhaan, Adam, Tombert and Tamara. Unfortunate they will not be returning but are always encouraged and welcomed to continue to work for the league and players in any capacity they are able to.

Next Meeting:

Tuesday August 13th, 2024, 7pm at Pirad's House.

Meeting Adjourned: 9:05pm

Members At Large Present:

Helen Steeves, Justin Law, Mehmood Ghani, Saba Ghani, Rebecca Soronow, Aarani Uthayakumar, Chester Mew, Nolan Jackson, Nathaniel Wong, Sean Chen, Alan Chu, Jen Hunter, Ella Wong, Brian Lavergne, Travis Sprintzios, Shane Lilge, Asim Ghani, Anita Chan, Josh Lai, Brian Steeves, Patrick Wu, Noam Knurik, Griffin Hunter, Lucas Lai, Barrett Gross, Nirinder Bhullar and Wife of Nirinder Bhullar, Nathan Ghuman, Alan Cymana, Ella Knurik, Oz Greenberg, Diana Greenberg, Theodore Lam, Jasper Wong

Ineligible Attendees Present:

Eason Zu, Ethan Chan, Andrew Munro, Mike Wolfe,

- Members were ineligible due to insufficient voting privileges (i.e. did not register as a volunteer of the organization or was not a parent of a player registered in either the 2023/2024 season or 2024/2025 season)

Online Attendance (Members at large):

Allison Mah, Chris Cameron, Rubyia Ghumman, Adrian Wong, Michael Simon, Tracy Moser, Tsippy Zack-Simon, David Louie, Joshua Louie*, Olga P, Evan Rubin, Tommy McIntyre*, Chris Hu

Note: *members did not provide contact information to be verified and were ineligible to vote for the secret ballot